

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

February 12, 2019

Happy Valley Elementary School Library
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:00 p.m.

2.0 Roll Call - CF CP RS TG SH – Present

3.0 Pledge of Allegiance - led by Carla Perry

4.0 Approval of Agenda –

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 5-0 to approve the agenda.

5.0 Presentation – None

6.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 6:03 p.m.

6.2 Persons Wishing to Address the Board – John Pappas spoke on the following subjects: John stated that he is not in agreement with the board’s decision to leave a custodial position vacant due to a retirement; Board Meeting Agenda’s used to be posted at both local markets. This is not currently being done. He also suggested that Board Meeting dates be sent out in an all call; surveys should be given to students regarding school lunches and what they would like to see added to the menu. The food has been much better this year and more students seem to be eating lunch more regularly; concerns regarding negative comments being made about the Elementary Principal from staff members. Students are hearing these comments and repeating them to their parents.

6.3 Public Comment Session Closed @ 6:06 p.m.

7.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

- 7.1 Approval of Minutes for Regular Board Meeting January 8, 2019 and Special Board Meeting January 23, 2019
- 7.2 Approval of Warrants: January 1 – January 31, 2019
- 7.3 Budget Revisions – None
- 7.4 Personnel:

Resignation: Accept resignation of Joe Montanez, Maintenance

On a motion by Rusty Simmons, seconded by Tim Garman, the board voted 5-0 to approve the Consent Agenda.

8.0 Discussion/Action Items

- 8.1 Discussion/Action: Approve 2018/19 Seniority List

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to approve the 2018/19 Seniority List.

- 8.2 Discussion/Action: Approve Resolution #19-07 – Intention to Layoff/Dismiss Certificated Employees

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 5-0 to approve Resolution #19-07.

- 8.3 Discussion/Action: Approve Plan for Low Performing Student Block Grant

Shelly Craig gave an overview of the Low Performing Student Block Grant and explained how the money will be used to service the students outside of the Unduplicated Pupil Count.

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to approve the Plan for Low Performing Student Block Grant.

- 8.4 Discussion/Action: Approve 2018/19 School Safe Plan

Shelly Craig reported that the 2018/19 School Safe Plan details the response and action to a variety of circumstances that could happen while school is in session.

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 5-0 to approve the 2018/19 School Safe Plan.

- 8.5 Discussion/Action: Approval of the 2017/18 School Accountability Report Card (SARC)

Shelly Craig explained the purpose of the document. This is a yearly requirement for all school districts.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to approve the 2017/18 School Accountability Report Card (SARC)

8.6 Discussion/Action: Approve 2018/19 Consolidated Application – Winter Release

Cathleen Serna explained that this is a yearly requirement for school districts that receive Federal funds.

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 5-0 to approve the 2018/19 Consolidated Application – Winter Release.

8.7 Discussion/Action: Approve Audit Finding Corrective Action for Fiscal Year Ending 2017/18

Cathleen Serna explained the district received two audit findings. One regarding Student Body Accounts and the second regarding the CSA – California Teachers Salaries. The District did not meet the 60% requirement.

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 4-1 to approve the Audit Finding Corrective Action for Fiscal Year Ending 2017/18

CP TG CF RS – Yes SH - No

8.8 Discussion/Action: Approve Updated Certificated Substitute Salary Schedule

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve the Updated Certificated Substitute Salary Schedule.

8.9 Discussion/Action: Approve Resolution #19-08 – Designation of Official Representative to the STSIG Joint Powers Authority Board of Directors

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #19-08.

8.10 Discussion/Action: Approve Transfer of all Bank of America accounts from Bank of America to Tri-Counties; Signatory for ASB Account – Renee Wadowski, Wendy Bogges, Chris Dell, and Cathleen Serna; Signatory for Revolving Account – Rich Gifford, Rhonda Grijalva, and Cathleen Serna

On a motion by Tim Garman, seconded by Stewart Helmer, the board voted 5-0 to approve the Transfer of all Bank of America accounts from Bank of America to Tri-Counties.

8.11 Discussion/Action: May Board Meeting/Elementary Open House – Both events occur on the same date, May 14th.

After some discussion the board decided both events will still occur on May 14th with the Board Meeting to be moved to the Primary School in Room 7 starting at 4:30 p.m.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to approve the May Board Meeting location and time change for May 14, 2019.

9.0 Information/Discussion Items

9.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – No Report
- b) Certificated Staff – The following was reported from staff members: 4th graders planted about 1,000 pots of oak trees of several different varieties. The trees will be used to repopulate areas that burned in the Carr Fire; students participating in Odyssey of the Mind will attend a competition on March 4th; National Junior Honor Society is up and going; 8th graders are selling Dinner/Dance tickets; a new edition of the newspaper will be going out soon; Students and staff will be volunteering for the Special Olympics on March 15th.
- c) Classified Staff – No Report
- d) Board Members – Tim Garman again stated his concern regarding the enrollment numbers going down. He strongly believes a committee should be formed that should include a parent from each school site, a teacher from each site, an office staff member from each site, and a board member. The district needs to find out the reasons for the declining enrollment.
- e) Primary Site Update – Shelly Craig commented on the following: Kindergarten Round-up will be held on March 6th; students are using performance tasks to prepare for testing; 4th, 5th, and 6th grade teachers came to the primary on January 16th to participate in Vertical Alignment with the 3rd grade teachers.
- f) Elementary Site Update – Mr. Dell was not in attendance

9.2 Superintendent Update – Mr. Gifford reported the following: the district should be receiving the permit for the Bus Barn any day. The contractor is waiting for the final prints; Security Cameras have been installed at both sites; new AC units are being replaced; new bus cameras will be installed soon; four Saturday Schools will be held before the end of the year. A student can attend three for attendance credit if needed or all four for academic help.

9.3 Business Manager Update – Michelle Glover and Cathleen Serna commented on the following: work on the 2nd Interim Budget is ongoing; continuing to work on MediCal reporting as the district is behind on federal reporting.

9.4 Enrollment Update as of February 8, 2019 – 494 students – TK – 8th grade & CDS

10.0 Next Meetings

March 12, 2019 - 6:00 p.m. – Regular Meeting

April 9, 2019 – 6:00 p.m. – Regular Meeting

May 14, 2019 – 4:30 p.m. – Regular Meeting – Primary School Site, Room 7

June 11, 2019 – 6:00 p.m. – Regular Meeting

June 12, 2019 – Time to be Determined – Special Board Meeting

11.0 Adjourn Open Session and Convene Closed Session

On a motion by Rusty Simmons, seconded by Tim Garman, the board voted 5-0 to adjourn Open Session and Convene Closed Session @ 7:34 p.m.

CLOSED SESSION

12.0 Closed Session

- 12.1 Conference Regarding Labor Negotiations (Government Code Section §54957.6):
Certificated and Classified
- 12.2 Public Employee Discipline/Dismissal/Release/Complaint (Government Code
Section §54957)

13.0 Adjourn Closed Session and Convene Open Session

On a motion by Tim Garman, seconded by Stewart Helmer, the board voted 5-0 to adjourn Closed Session and Convene Open Session at 8:50 p.m.

14.0 Report from Closed Session

There will be a Special Board Meeting on February 28, 2019 @ 5:00 p.m. at the Primary School.

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve the Student Discipline MOU.

15.0 Adjournment

On a motion by Stewart Helmer, seconded by Rusty Simmons, the board voted 5-0 to adjourn Open Session at 8:53 p.m.

Approved March 12, 2019

Clerk of the Board