

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

January 8, 2019

Happy Valley Elementary School Library
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:02 p.m.

2.0 Roll Call - CF CP RS TG SH – Present

3.0 Pledge of Allegiance - led by Carla Perry

4.0 Approval of Agenda –

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 5-0 to approve the agenda.

5.0 Presentation – None – Debra Pearson was not able to attend.

6.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 6:05 p.m.

6.2 Persons Wishing to Address the Board - None

6.3 Public Comment Session Closed @ 6:05 p.m.

7.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

7.1 Approval of Minutes for Special Board Meeting December 11, 2018 and Regular Board Meeting December 11, 2018

7.2 Approval of Warrants: December 1 – 31, 2018

7.3 Annual CA Debt and Investment Advisory Commission (CDIAC) Debt Reporting for Fiscal Year Ending June 20, 2018

7.4 Quarterly Williams Report Oct. 1 – Dec. 31, 2018

- 7.5 Budget Revisions – None
- 7.6 Personnel: None

8.0 Discussion/Action Items

8.1 Discussion/Action: Approve 2017/18 Audited Financial Statements

Michelle Glover gave a brief overview of the Audited Financial Statements.

On a motion by Rusty Simmons, seconded by Tim Garman, the board voted 5-0 to approve the 2017/18 Audited Financial Statements.

8.2 Discussion/Action: Approval of Bargaining Agreement - Teamsters

Cathleen Serna gave a brief overview of the Bargaining Agreement between the District and Teamsters.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to approve the Teamsters Bargaining Agreement. Rusty Simmons recused himself from the vote.

8.3 Discussion/Action: Approve Surplus of Technology Items

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 5-0 to approve the Surplus of Technology Items.

8.4 Discussion: Notification of Annual Certification Regarding Workers Compensation

Michelle Glover reported that the notice is routine and required to be reported to the board each year.

8.5 Discussion: Evaluations/Surveys

Mr. Gifford gave the board members copies of survey examples for them to review. Conversation followed on how the board would like to see surveys conducted within the district.

8.6 Discussion: Contracted Services – Junction ESD; Columbia ESD

Questions regarding contracted services were asked by board members. Mr. Gifford, Michelle Glover, and Cathleen Serna provided answers for them.

9.0 Information/Discussion Items

9.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – No Report
- b) Certificated Staff – Cindy Hogue commented on student participation in Odyssey of the Mind.
- c) Classified Staff – No Report
- d) Board Members – Tim Garman commented that he is concerned the enrollment numbers are going down and the district needs to understand why.

There was some discussion on how to go about finding some answers. Some possibilities could include forming a committee to start dialogue with the community, and/or mailing out surveys to the community.

- e) Primary Site Update – Shelly Craig commented that over 250 people attended the Heartfelt Family Christmas program. She thanked Sandi Garcia and all volunteers for the work they put in to plan the event; an assembly just for the students will be held on Friday. The theme is “BEE” your best!
- f) Elementary Site Update – Chris Dell reported on the trainings that were held on Monday for professional development. He complimented Shelly Craig for her work planning activities for the day; a Safety Committee meeting will be held on January 16th; new cameras are now installed on both campuses. It is nice to be able to see what is actually going on with clear video.

9.2 Superintendent Update – Mr. Gifford reported the following: the new radios are being programmed and should be handed out to staff soon; the district should have the permit to build the Bus Barn this week. The hope is that construction can start within the next three weeks; door locks at the primary have been fixed to accommodate one key; AED’s have been installed at both sites with training to follow; some of the district’s air conditioners have been replaced; bids on new fencing for both schools came in. They were a bit more than anticipated so discussions are being had on how to reduce some of the cost.

9.3 Business Manager Update – Michelle Glover and Cathleen Serna commented on the following: they have applied through NCSIG/Keenan for a Lottery Matching Grant for \$10,000 and should know if we are approved by March 15th; the Bus Barn financing is complete and the money is in the bank; discussion of the Affordable Care Act, the requirements, and the penalties.

9.4 Enrollment Update as of January 4, 2019 – 500 students – TK – 8th grade & CDS

10.0 Next Meetings

February 12, 2019 - 6:00 p.m. – Regular Meeting

March 12, 2019 - 6:00 p.m. – Regular Meeting

April 9, 2019 – 6:00 p.m. – Regular Meeting

May 14, 2019 – 6:00 p.m. – Regular Meeting

11.0 Adjourn Open Session and Convene Closed Session

On a motion by Rusty Simmons, seconded by Tim Garman, the board voted 5-0 to adjourn Open Session and Convene Closed Session @ 7:31 p.m.

CLOSED SESSION

12.0 Closed Session

- 12.1 Conference Regarding Labor Negotiations (Government Code Section §54957.6):
Certificated and Classified

- 12.2 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)
- 12.3 Education Code Sections 35146, 48900 et seq., 48912(b) and 49060 et seq., and 20 U.S.C. Section 1232g: Student Discipline or Other Confidential Student Matters

13.0 Adjourn Closed Session and Convene Open Session

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to adjourn Closed Session and Convene Open Session at 9:22 p.m.

14.0 Report from Closed Session

Board approves MOU on student discipline.

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve the Student Discipline MOU.

15.0 Adjournment

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to adjourn Open Session at 9:27 p.m.

Approved February 12, 2019

Clerk of the Board